

# Clunbury Parish Council

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## Minutes of the Initial Meeting of the new Parish Council held on Thursday 18th May 2017 in Kempton Village Hall at 8pm

### **PRESENT**

Cllr I Davies, Cllr D Hill, Cllr P Harding, Cllr K Bailey, Cllr S Morgan, Cllr J Hoskins, Cllr M Jones,  
Cllr L Lewis.

3 members of the public.

Ms N Adams (Parish Clerk)

### **ELECTION OF CHAIRMAN**

Cllr J Croxton was proposed by Cllr Jones, seconded by Cllr Hoskins and re-elected unanimously.

### **ELECTION OF VICE CHAIRMAN**

Cllr I Davies was proposed by Cllr Bailey, seconded by Cllr Hill and re-elected unanimously.

The Vice Chairman assumed the Chair, and welcomed Cllr Lewis to the Parish Council.

### **APOLOGIES FOR ABSENCE**

Cllr J Croxton (Chairman).

### **DECLARATIONS OF INTEREST**

As and when required.

### **APPOINTMENT OF CHEQUE SIGNATORIES**

These were currently Cllrs Croxton, Hill and Morgan, and were reappointed unanimously en bloc.

### **MINUTES OF MEETING HELD 23.3.17**

Although the Clerk had emailed the Minutes on 9th May, Councillors had not received them. Future Minutes to be accompanied by an acknowledgement box.

There was also some confusion as to this evening's meeting, with Councillors expecting the Annual Parish Assembly starting at 7.30pm.

The Clerk read the Minutes of the last meeting, which were accepted and signed by the Vice Chairman.

### **MATTERS ARISING:**

**Footbridge behind Chapel House, Clunbury.** Not yet repaired. Clerk to chase.

**Federation of Bucknell, Clunbury and Newcastle schools.** This was likely to go ahead with a decision made by September.

**Clunton speed limit.** Cllr Harding said the police would come to do a speed check when they have time.

**Broadband.** Cllr Hill reported on the complicated situation regarding the possible provision of broadband in the not-spots in the parish. Some people would see an improvement such as Clunton, and possibly Kempton. Cllr Hoskins said it could be that individual communities would need to lobby

to get better service, such as had been done in Twitchen.

**Twitchen notice board.** Cllr Bailey said that Arthur was aware of the job and would put it in hand.

**Clunton Burial Ground.** Clerk reported that the Deeds did not state who owned the hedge, but it was understood the owner of The Villa would pay to build the replacement wall.

**PLANNING:**

**Poultry units at Hurst Barn.** It was not known whether this application had been granted yet, although this had been the recommendation.

**Application No. 17/01074/FUL.** Steel portal framed agricultural building at Moor House, Twitchen. No objection.

**Application No. 17/01328/FUL.** Alterations to lean-to conservatory, replacement windows, etc, at The Orchard, Clunton. Cllr Harding declared an interest. No objection.

**SOUTH WEST SHROPSHIRE LOCAL JOINT COMMITTEE**

Nothing to report at present.

**ROADS:**

**Street lights** were all working correctly.

**Pot holes** in Clunton had been marked out for repair.

**CORRESPONDENCE:**

**Website.** Cllr Hill had circulated a report on the options available, including a new dedicated Parish Council website, bearing in mind the grant available to comply with the Transparency Code. After discussion it was agreed to stay with the Parish Post website, which Cllr Hill was prepared to continue to maintain. Cllr Hill also agreed to train the Clerk to manage the website.

**FINANCE:**

**Account balances were reported as:**

Community (current) account	£3,605.64
Business Premium account	£1,316.87
Sports & Leisure account	£3,580.68.

**It was agreed to pay the following:**

N Adams (salary: April and May)	£327.46
npower (energy charge)	£48.66
SALC: subs	£233.48
e.on (street light repair)	£150.28
Clunbury village hall (hire for meetings)	£24.00
Insurance	£354.41.

**Accounts to year ended 31.3.17.**

Clerk distributed copies of the Statement of Account and Sections 1 and 2 of the Annual Return. After consideration of these, Councillors approved the accounts and the Vice Chairman and Clerk signed the

Annual Return.

Clerk said the Internal Auditor was unable to perform the audit this year. Mrs Gisele Wall kindly agreed to do this.

**Transparency Grant application.**

Clerk to prepare this for approval at the next Parish Council meeting.

**NEW COUNCILLOR GOVERNANCE ISSUES:**

**Declarations of Acceptance of Office/Declaration of Interests** forms completed by all Councillors present.

**Introduction to Your Council.** Clerk distributed copies of this SALC document.

**The Good Councillor's Guide.** Clerk to obtain copies for Cllr Lewis and file/spare.

**Standing Orders/Financial Regulations.** Clerk to send electronic copies to Cllr Lewis.

**Code of Conduct.** Clerk to send a copy to Cllr Lewis.

**Training.** SALC "Fundamentals for Councillors" seminars scheduled for 29th June and 5th July.

**Election Expenses forms.** Clerk reminded Councillors to complete and return these forms or risk a fine.

**ANY OTHER BUSINESS:**

**Meetings re: NHS.** Ex-Cllr S Jones had recommended that another Councillor take on the responsibility for attending meetings re: Future Fit, etc and other health matters. Cllr Bailey agreed to do this.

**DATE AND VENUE FOR NEXT MEETING**

The next meeting will be held on Thursday 20th July in Clunton village hall at 8pm. Cllr Davies to book the hall.

There being no further business the meeting closed at 9.40pm.

ID/NEA  
19.5.17