

Clunbury Parish Council

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Minutes of the Annual Parish Council Meeting held on Thursday 17th May 2018 in Kempton Village Hall.

PRESENT

Cllr J Croxton (Chairman), Cllr I Davies (Vice Chairman), Cllr D Hill, Cllr L Lewis, Cllr M Jones,
Cllr P Harding, Cllr J Hoskins, Cllr K Bailey.

5 members of the public.

Ms N Adams (Parish Clerk)

DECLARATIONS OF INTEREST

As and when required.

ELECTION OF OFFICERS

Chairman. Cllr Croxton was proposed by Cllr Bailey, seconded by Cllr Davies and re-elected unanimously on a show of hands.

Vice Chairman. Cllr Davies was proposed by Cllr Bailey, seconded by Cllr Jones and re-elected unanimously on a show of hands.

APPOINTMENT OF CHEQUE SIGNATORIES

These were currently Cllrs Croxton, Hill and Morgan. After discussion it was agreed unanimously to reappointed them en bloc.

The Chairman then suspended the Annual Parish Council Meeting to allow for public participation.

OPEN DISCUSSION

Oddfellows banner. Mr Payne said this was discovered, when he bought the Hundred House, in the upstairs room where the Oddfellows Lodge meetings were held. It had been offered to Clun Museum but there was no wall space large enough to display it. Mrs Whitehead said the banner had been hanging in the church until recently, and was now in need of some restoration work. Cllr Hill suggested that good quality photographs be taken and displayed while the original banner was kept in safe storage particularly as the banner was double sided. It could be offered to other branches of the Oddfellows, but Mr Payne was keen that it should stay within the parish.

Cllr Morgan and Harry Collins to be asked if they have any knowledge.

The Chairman then closed the Open Meeting.

MINUTES OF PARISH COUNCIL MEETING HELD 15.3.18

Approved unanimously and signed by the Chairman as a true and accurate record.

MATTERS ARISING

Footbridge behind Chapel House, Clunbury. Ms Lishman reported from the floor that the replacement poles had been ordered, but turned out not to be correct and a further order had been submitted. One of the problems was that Shropshire Council no longer put in metal bridges, preferring wood. She would continue to monitor the situation.

PLANNING

Application No. 17/06074/FUL. Proposed affordable dwelling, etc at Clunton Coppice. Cllr Hill and Mrs S Jones had attended the recent site meeting. Cllr Hill reported that the application had been granted at the Planning Committee meeting that same afternoon.

Application No. 18/01569/OUT. Removal of existing builder's yard and erection of dwelling at land west of Hawthorn Cottage, 4 Beambridge. After discussion it was decided to make no comment.

Applications Nos. 18/00081/FUL & 18/00082/LBC. Detached car port/office, etc at FitzWaryn Hall, Clunton (Harry's barn). There was some confusion in that these applications had been withdrawn, but then subsequently granted. Clerk to investigate.

SOUTH WEST SHROPSHIRE LJC

Chairman said the next meeting would be held in June, date to be decided. Two speakers had been invited to attend: the Head of Kier Contracting, and Ian Kilby, Head of Planning at Shropshire Council.

Shropshire NHS report. Mrs Jones reported from the floor that the Consultation would start on 30th May and last for 14 weeks. It was very important that people respond either on line or by paper copy. She would be happy to arrange meetings and get speakers to inform the public. Cllr Hill made the point that both sides of the argument should be heard. To be discussed next time.

ROADS

Pot holes. These are being repaired but after the bad winter there was still a great number to be done. There was a very large pothole on the road from The Llan to The Cwm.

River undercutting Beambridge Road. Cllr Hill had reported this to the Environment Agency and would continue to pursue the matter.

Erosion at Silvermere, Twitchen. Caused by HGVs damaging the banks. Clerk to report this to Highways.

CORRESPONDENCE

Spotlight leaflets for May.

Email from SALC re: Revised Model Standing Orders. Clerk would put this in hand.

Emails re: Parish Council laptop. After discussion it was decided that Cllr Hill and the Clerk would have a meeting with Bill Blake to discuss a suitable machine. A Parish Council cheque could be signed between meetings as this purchase had been previously approved.

FINANCES

Account balances were reported as:

Community current account	£4,133.79
	(includes Precept of £3,600.00)
Business Savings account	£1,317.76
Sports & Recreation account	£3,583.10.

It was agreed unanimously to pay the following:

Ms N Adams (salary March/April))	£327.66
HMRC (PAYE March/April))	£3.40
Clunbury Village Hall (hire for PC meeting)		£6.00.

It was also agreed to pay the following:

BHIB Ltd		£318.98
(Insurance to include agreement to a 3-year long term agreement)		
Prior to sending out this payment Clerk to check BHIB withSALC.		

Accounts to year ended 31.3.18

Clerk explained the present system of audit. Clunbury was not subject to an External Audit if a Certificate of Exemption was agreed and signed. A Part 2 Annual Governance and Accountability Return would also need to be signed. Chairman suggested a finance meeting be held outwith the Parish Council to discuss this in detail: Cllrs Croxton, Hill and Hoskins, and the Clerk. Mrs Gisele Wall kindly agreed to carry out the internal audit, and would also attend the meeting.

Clerk's salary/pay scale increase.

The Clerk said she had not received a pay rise last year, and tabled details of the pay/salary scale requested for this year, to be backdated to 1st April 2018. This would also be discussed at the finance meeting.

ANY OTHER BUSINESS

Broadband in Kempton. Cllr Hoskins said the connection from the junction box to houses was held up by negotiations re: wayleaves.

General Data Protection Regulation (GDPR). The date for implementation was 25th May 2018. However a statement had been issued from the Information Commissioner's Office as follows:

"The Commissioner has said previously that the GDPR is a journey rather than a destination. She will be looking to councils to demonstrate that they are committed to making progress towards embedding the right processes and procedures. She wants to reassure councils that if they have a positive attitude to finding practical solutions to some of the challenges of implementation, they will find a pragmatic, fair and proportionate regulator."

It was proposed by Cllr Jones, seconded by Cllr Davies and resolved unanimously that the Parish Council make arrangements to implement GDPR.

Annual Parish Meetings 2019. Cllr Hill asked whether it was possible for the annual meetings to be held in different villages rather than always at Kempton. This could be done by swapping venues next year.

DATE AND VENUE FOR NEXT MEETING

The next meeting will be held on Thursday 19th July 2018 in Clunton village hall at 8pm. Cllr Davies to book the hall.

There being no further business the meeting closed at 10pm.

JHC/NEA
18.5.18