

Clunbury Parish Council

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**Minutes of the Parish Council Meeting held on Thursday 22nd November 2018
In Kempton Village Hall at 8pm.**

PRESENT

Cllr J Croxton (Chairman), Cllr I Davies (Vice Chairman), Cllr K Bailey, Cllr M Jones, Cllr P Harding, Cllr L Lewis.
Shropshire Cllr N Hartin.
1 member of the public.
Ms N Adams (Parish Clerk).

APOLOGIES FOR ABSENCE

Cllr D Hill

DECLARATIONS OF INTEREST

As and when required.

MINUTES OF PARISH COUNCIL MEETING HELD 27.9.18

Approved unanimously and signed by the Chairman as a true and accurate record.

MATTERS ARISING:

Footbridge behind Chapel House, Clunbury. The repair work had now been done, painting still outstanding.

Oddfellows banner. A professional photographer was needed to take photos. Mrs Wall offered to make enquiries on behalf of the Parish Council, including costs.

Broadband in Kempton. No information to hand. Cllr Harding to make enquiries.

PLANNING:

Notification had been received regarding a single affordable plot eligibility application on land adjacent to Kempton village hall.

There were no applications for discussion, nor any decisions to be reported by planning authority.

SOUTH WEST SHROPSHIRE LIC:

Shropshire Cllr Hartin. There was another spending freeze at Shropshire Council, with staff to work from home on the last Friday of each month. Items already in the budget would be done, but nothing else. Consideration was currently being given to the future of the Shirehall, also whether non-statutory requirements such as fall prevention should be discontinued in order to save money.

The pot hole situation was getting worse, but additional funding of £7.3m had been received from the Department of Transport for road repairs. This was for the whole County but the fear was that most of the money would be claimed by Shrewsbury and other towns with little left for rural areas. Councillors to prepare lists of road repair problems for Andrew Keyland/Andy Wilde/Ian Martin, copy to Cllr Hartin.

There was no information re: Fire Authority/Police & Crime Commissioner. A new fire station extension had been built at Clun, and it was hoped this would secure its future.

Future Fit. The proposed closure of the Princess Royal Hospital A&E overnight in Telford had been cancelled. The results of the recent consultation would be available in February.

LJC. Chairman reported that some money in the form of small grants up to £150 were still available, information from Mathew Mead. There was also some money left in the youth commissioning group fund.

ROADS:

Street lights. Clerk had reported the failed light outside the Malt House, but there had been some confusion with the light outside the Old Spice Works which had been on all day. Clerk to follow up.

Damaged war memorial. Not repaired as yet.

Clunton. River bridge had been damaged by a lorry from Travis Perkins, the company to effect the repairs. Pot holes/speeding to be reported as recommended by Cllr Hartin.

B4385 at Kempton. Cllr Hartin to find out the current situation.

CORRESPONDENCE:

Spotlight leaflets for November.

VACANCY ON THE PARISH COUNCIL

Clerk explained that an initial notice was needed to give parishioners the opportunity to request an election to fill the vacancy, with a closing date of 13th December, such notice to be put on the website and notice boards.

After 13th December, should no request be made, arrangements could be put in place to fill the vacancy by co-option.

FINANCES:

Account balances were reported as:

Community (current) account	£2,251.25
Business Savings account	£1,319.08
Sports & Recreation account	£3,586.68.

It was agreed unanimously to pay the following:

Kempton village hall (hire for meetings)	£30.00
Border Engineering & Fabrication Ltd (paint for foot bridge)	£57.60
	(includes £9.60 recoverable VAT)
Dave Nicholson (foot bridge repair)	£312.00
	(includes £52.00 recoverable VAT)
Ms N Adams (salary Sept/Oct/Nov + pay increase backdated to 1.4.18)	£592.35
HMRC (PAYE)	£8.40.

Clerk to contact Cllr Morgan to obtain the required second signature.

Direct Debit for npower in the sum of £50.15 was paid out on 19th October 2018.

PARISH COUNCIL MANAGEMENT:

Personnel Committee. A very useful meeting had been held with the Clerk on 25th October.

General Data Protection Regulations. After discussion it was proposed by Cllr Jones, seconded by Cllr Bailey, and approved on a show of hands to adopt the following policies without amendment:

Privacy Policy

Subject Access Policy

Personal Data Management Policy and Audit Log April 2018

Security Incident Response Policy.

Clerk to check the required documents were on the website.

Councillors' Consent Forms. Some still outstanding. Clerk to pursue.

ANY OTHER BUSINESS

None.

DATE AND VENUE FOR NEXT MEETING

The next meeting will be held on Thursday 24th January 2019 in Clunton Village Hall at 8pm. Cllr Davies to book the hall. The Precept to be decided at this meeting.

There being no further business, the meeting closed at 9.20pm.

JHC/NEA

10.12.18