

Clunbury Parish Council

www.theparishpost.org

**Minutes of the Parish Council Meeting held on Thursday 27th September 2018
In Clunbury Village Hall at 8pm.**

PRESENT

Cllr J Croxton (Chairman), Cllr I Davies (Vice Chairman), Cllr P Harding, Cllr M Jones, Cllr K Bailey, Cllr D Hill.
4 members of the public.
Ms N Adams (Parish Clerk).

1 APOLOGIES FOR ABSENCE

Cllr L Lewis.

2 DECLARATIONS OF INTEREST

As and when required.

3 MINUTES OF PARISH COUNCIL MEETING HELD 19.7.18

Approved unanimously and signed by the Chairman as a true and accurate record.

4 MATTERS ARISING:

(a) Footbridge behind Chapel House, Clunbury. Ms Lishman was invited to speak from the floor and said that the bridge had been made safe but the style of the repairs was unacceptable. Shropshire Council's Outdoor Partnership had offered to pay £300 towards a more appropriate repair, with the Parish Council covering any excess from funds in its Sports & Leisure account ring fenced for RoW's.

Ms Lishman detailed further work which had either been done or was planned in the future.

The Chairman thanked Ms Lishman.

(b) Footpaths: local working party. Ms Lishman said that David Hardman from Shropshire Council was available to supervise the upgrade of local rights of way but help in the form of a local working party would expedite future repairs. An item would be put in the Parish Post asking for volunteers.

(c) Oddfellows Banner. Arrangements being made to have this photographed.

(d) Broadband connection in Kempton. Nothing to report at present.

5 PLANNING:

(a) There were no applications for discussion.

(b) Application No. 17/06074/FUL. Affordable dwelling etc at Clunton Coppice. The Section 106 Agreement was now in place and the application had been officially granted.

Application No. 16/03334/EIA. Two poultry sheds, access, etc at Hurst Barn, Clunton. No information as yet.

Application No. 17/03054/FUL. Kempton Farm development. It was understood the site was up for sale, it was not known whether it would be subject to a CIL payment to the parish. There would need to be a detailed planning application. There was a need to improve access into and out of the village and this could be addressed now. Clerk to contact Ian Martin at Highways re: this.

6 SOUTH WEST SHROPSHIRE LJC:

(a) **Future Fit.** A comprehensive report of the public meeting held on 14th August had appeared in the Parish Post. Mrs Jones reported from the floor on the night time closure of Telford A&E and the provisions being made for extra pressure on the hospitals during the coming winter, although staff shortages were still a problem. Maternity services were under scrutiny. The ambulance service was also under pressure. An independent firm were to analyse the results of the recent consultation.

(b) No meeting of the LJC had been held recently.

7 ROADS:

(a) **Street light** outside the Malt House had failed. Clerk to report this.
A pothole repair machine had been seen recently in Clunton.

(b) **B4385 at Kempton.** Nothing to report at present.

8 CORRESPONDENCE:

Notification from Shropshire Council re: Annual Canvass of Householders.

Spotlight leaflet for September.

Letter from Airband who would be prepared to attend a meeting to explain their system of broadband.

9 VACANCY ON THE PARISH COUNCIL

Chairman to pass Mr Hoskins' letter to the Clerk who would then progress this.

10 FINANCES:

(a) **Account balances were reported as:**

Community (current) account	£2,727.71
Business Savings account	£1,318.42
Sports & Leisure account	£3,584.89.

(b) **It was agreed unanimously to pay the following:**

Ms N Adams (salary July & August)	£331.06
Mrs Mullard-Davies (payroll services year 2017/18)	£60.00
Clunbury village hall (Future Fit mtg + PC mtg)	£30.00
Clunton village hall (hire for July PC mtg)	£5.25.

11 PARISH COUNCIL MANAGEMENT:

(a) **Pay increase for Clerk.**

It was unanimously agreed to implement the NALC recommendation for Clerks' salaries backdated to 1st April 2018.

(b) **Personnel Committee.** This to comprise Chairman, Cllr Hill and Cllr Harding. Appraisal meeting to be held on Thursday 25th October at 2pm at The Orchard, Clunton.

(c) **General Data Protection Regulations.**

(i) The following documents had been circulated to Councillors:

- (1) Privacy Policy
- (2) Subject Access Policy
- (3) Personal Data Management Policy and Audit Log April 2018
- (4) Security Incident Response Policy

However the Chairman had not received them. Clerk to provide hard copies to the Chairman, and the documents would be formally adopted at the next meeting.

(ii) **Councillors' Consent Forms.** Some forms had not been returned by Councillors. Clerk to supply Cllr Bailey with another copy by post.

Clerk to supply relevant documents to Cllr Hill to be uploaded onto the website.

12 ANY OTHER BUSINESS

Cllr Harding asked on behalf of the PCC if the Parish Council would consider contributing towards the purchase of an aluminium silhouette of a soldier to commemorate the centenary of the end of the First World War. The cost was £750 and the money would go to charity. After discussion it was decided that the Council was not in a position to support this.

13 DATE AND VENUE FOR NEXT MEETING

The next meeting will be held on Thursday 22nd November 2018 in Kempton village hall at 8pm. Cllr Hill gave his apologies.

There being no further business the meeting closed at 9.20pm.

JHC/NEA
12.10.18