

Clunbury Parish Council

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Minutes of the Parish Council Meeting held on Thursday 18th July 2019 in Kempton Village Hall at 8pm

PRESENT

Cllr J Croxton (Chairman), Cllr I Davies (Vice Chairman), Cllr P Harding, Cllr N Morgan, Cllr L Lewis, Cllr D Hill,
Cllr K Bailey, Cllr M Jones, Cllr S Morgan.

Mrs G Wall (Parish Post)

3 members of the public

Ms N Adams (Parish Clerk)

The Chairman welcomed Cllr S Morgan back after her illness.

APOLOGIES FOR ABSENCE

None.

DECLARATIONS OF INTEREST

As and when required.

MINUTES OF ANNUAL PARISH COUNCIL MEETING HELD 16.5.19

Approved unanimously and signed by the Chairman as a true and accurate record.

MATTERS ARISING:

Damage to river bridge/repainting railings – Clunton. Had been reported to Highways.

War Memorial bollard had been repaired.

Clunton burial ground. Following the site meeting, Cllr Davies had spoken to the owners of The Villa and they were content with the proposed works to the hedges. Contractor to be appointed in September.

Oddfellows banner. Cllr Harding to take the banner to its new home shortly.

Broadband connection in Kempton. Clerk had received notification that faster fibre broadband was now available in Kempton, people needed to contact their chosen internet service provider to upgrade their broadband package. Faster broadband speeds were already available in Clunton and Twitchen.

PLANNING:

Application No. 19/03075/FUL. Rear extension to annexe/garage at Old Kempton Stores, 13 Kempton, Lydbury North. No objection.

The following applications had been granted:

No. 19/01910/FUL. Replacement porch and conservatory at Clunton Farmhouse, Clunton.

No. 19/01734/FUL. Greenhouse and garden shed at Cwm House, The Cwm.

No. 19/01455/FUL. Extension, alterations to outbuilding, conversion of garage to holiday let property, removal of trees, etc, at Ashbeds, Clunton Coppice.

Enforcement Ref. 19/06567/ENF. Kookaburra Cottage, Clunton Coppice. Cllr N Morgan declared an interest. Shropshire Council's Planning Enforcement Specialist had concluded that although a technical breach of planning control had been committed, no significant planning harm had been caused. This did not warrant formal enforcement action and the case had been closed.

SOUTH WEST SHROPSHIRE LJC/PLACE PLAN MEETINGS:

Report from Shrops Cllr N Hartin. None available.

Report from Chairman. Chairman had attended an LJC meeting in Lydbury North. Shropshire Council was no longer supporting the LJC and there was some thought that it may fold.

Bishop's Castle Place Plan Update. Clerk had forwarded the Parish Council's comments to Mathew Mead.

Community Infrastructure Levy (CIL). The money awarded to Clunbury Parish Council could be spent on such things as street lights and speeding signs, etc.

ROADS:

Radar speed signs. Cllr Harding had attended the recent demonstration in Bucknell. After discussion, it was decided that the Chairman and Cllrs Bailey and Harding consult with Bucknell and Clungunford Parish Councils. Clerk confirmed there was money available to cover the costs.

Speeding in Twitchen. Awaiting response from Highways.

Survey re: Clunton street lights. Cllr Harding reported that there had been a 60% response, with only 3 people wanting the lights taken out. Chairman thanked Cllr Harding for managing the survey.

It was decided that the lights should come on when it gets dark, Cllr N Morgan confirmed that the lights could be dimmed after midnight, or even switched off in the small hours. Highline Electrical had quoted £2,291 to replace all five lights, Cllr N Morgan was asked to get two more quotations for comparison.

Failed light at The Malt House. Cllr N Morgan said that the e.on bill for the repair to this light would have to be paid as it failed shortly afterwards owing to another company's fault. Clerk had applied for a reduction on the electricity charges.

Car Parking at Clunbury School. An email from Susan Loman, School Governor, asked whether the Parish Council could help with the provision of extra car parking for parents. After discussion it was considered this was the school's responsibility but the Parish Council would support initiatives taken by the school.

CORRESPONDENCE:

Spotlight leaflets for July. Distributed to those present.

Highways and Transport briefing note to Members. Attachments: Restructure with names, and list of works in the future programme.

Letter from The Armed Forces charity re: VE Day 75 celebrations over the weekend of 8th-10th May 2020.

Police Newsletter. This stated that Smart Water would be provided free of charge. Cllr Hill to find out more information.

FINANCES:

Account balances were reported as:

Community (current) account	£4,034.99
	(includes £300 Shropshire Council grant for footbridge)
Business Savings account	£1,321.06
Sports & Recreation account	£3,391.99.

It was agreed unanimously to pay the following:

Clunbury village hall (hire for meeting)	£15.00
SALC (Good Councillors' Guides)	£32.00
Ms N Adams (salaries May & June)	£357.10

It was further agreed to pay the following:

EON Highways Lighting (repair of light at The Malt House)

£188.77

(includes £31.46 recoverable VAT).

Accounts to y/e 31.3.19. Clerk confirmed that the Certificate of Exemption had been received by the External Auditor and the accounts were now signed off. Mrs Wall was thanked for carrying out the Internal Audit.

PARISH COUNCIL MANAGEMENT:

Website – Accessibility Statement. The new Website Accessibility Guidelines required an Accessibility Statement to be put on the Parish Council’s website. After discussion Cllr Hill agreed to draft something suitable.

GDPR – ICO registration. Clerk had gone through the registration process on the Information Commissioner’s website and confirmed that the Parish Council was not required to register or pay a fee under GDPR regulations.

Parish Post management. Two of the parishioners who produced the Parish Post were leaving later in the year. Cllr Hill would continue as Treasurer for the time being, and would also maintain the website. Other members of the team would continue to produce the Parish Post.

Clerk’s report:

Accounts. Clerk confirmed the accounts to year ended 31.3.19 were now in Excel format, and thanked Mrs Wall for her help.

USB back up. Clerk had backed up Parish Council files onto a memory stick which was handed to Cllr Hill.

Pay scales. Following the Personnel Committee meeting, the Payroll Clerk had not been notified of the pay increase until a few days ago. This was not in time for the new pay rates to be paid this month.

Further items for the Clerk’s attention. None.

ANY OTHER BUSINESS:

Cllr S Morgan asked that documents be sent to her by post.

DATE AND VENUE FOR NEXT MEETING

The next meeting will be held on Thursday 12th September 2019 in Clunton village hall at 8pm.

There being no further business the meeting closed at 9.40pm.

JHC/NEA

22.7.19